



Waverley Borough Council
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To: All Members of the LICENSING AND
REGULATORY COMMITTEE
(Other Members for Information)

When calling please ask for:
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Calls may be recorded for training or monitoring
Date: 20 January 2016

Membership of the Licensing and Regulatory Committee

Cllr Simon Inchbald (Chairman)	Cllr Mike Hodge
Cllr Patricia Ellis (Vice Chairman)	Cllr Peter Isherwood
Cllr Maurice Byham	Cllr Anna James
Cllr Kevin Deanus	Cllr Carole King
Cllr John Fraser	Cllr Libby Piper
Cllr Tony Gordon-Smith	Cllr Bob Upton

Substitutes

Cllr Chris Storey	Cllr John Williamson
Cllr Nick Williams	

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: THURSDAY, 28 JANUARY 2016
TIME: 10.00 AM
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

[In the event of adverse weather conditions preventing this meeting from proceeding, the meeting will be held instead at 10am on Thursday 11 February 2016]

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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This meeting will be webcast from the conclusion of Informal Question Time and can be viewed by visiting www.waverley.gov.uk

NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

The meeting will be preceded by informal public questions from 10.00 a.m. (for a maximum of 15 minutes). If no members of the public are present to ask questions at 10am then the Committee meeting will start immediately.

AGENDA

1. **MINUTES**

To receive the minutes of the meeting held on 26 November 2015 (to be laid on the table half an hour before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

5. **ACTION AUTHORISED**

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

LICENSING ACT 2003 ITEMS

There are no items for discussion under this heading.

OTHER LICENSING ITEMS

6. **FINANCIAL STRATEGY 2016/2017 - 2018/2019 - LICENSING BUDGET 2016/2017** (Pages 7 - 18)

The purpose of this report is to seek the Committee's agreement to its draft Revenue Estimates and Fees and Charges for 2016/17 as part of the Budget process.

This report updates the Committee on the latest position regarding the draft General Fund Budget for 2016/17.

The recommendations from the Licensing and Regulatory Committee will be reported to the Executive on 2 February 2016 and to Council on 16 February 2016.

Recommendation

It is recommended that the Committee:

- 1. agrees its draft Revenue Estimates for 2016/17 as shown at Annexe 1; and**
- 2. approves the level of fees and charges for 2016/17 in accordance with the schedule at Annexe 3 for recommendation to the Council, noting that various fees will be subject to advertisement prior to implementation.**

7. HACKNEY CARRIAGE AND PRIVATE HIRE POLICY REVIEW CHANGES TO LEGISLATION (Pages 19 - 104)

The purpose of this report is to enable the Sub-Committee to consider comments following the consultation on the review of a number of conditions in Taxi and Private Hire Licensing policy with a view to amending them if appropriate. The current policy was originally adopted by the Council in July 2010 and was last revised on 16 July 2013, however officers are now seeking members' agreement to further review and revise a number of conditions which they feel require updating and/or clarifying.

Recommendation

It is recommended that the Licensing and Regulatory Committee considers the representations in Annexe 1 to this report and makes any adjustments to the policy so that the final revised version of the Hackney Carriage and Private Hire Licensing Policy for Waverley can be recommended to and approved by the Council and be formally adopted in order for the new Policy to be in place by 1 March 2016.

8. MINUTES OF THE MEETING OF THE LICENSING (GENERAL PURPOSES) SUB-COMMITTEE (Pages 105 - 106)

To note the Minutes of the Meeting of the Licensing (General Purposes) Sub-Committee held on 26 October 2015.

9. MINUTES OF THE MEETING OF THE LICENSING ACT 2003 SUB-COMMITTEE B (Pages 107 - 110)

To note the Minutes of the Meeting of the Licensing Act 2003 Sub-Committee B held on 9 November 2015.

10. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

11. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone
Maureen Brown, Democratic Services Officer, on 01483 523225 or by
email at maureen.brown@waverley.gov.uk**